

Barrington Park Homeowners Association

September 17, 2019 Minutes

**Directors Present:** Dirk Heinz, Charlie Huggard, Bridget Julian, David Maxwell, Sam Holman, Annalissa Rausch, Pat Platts, Donna Hagblom and September Fisher.

**Others present:** Adam Reed, Dixie Lehman

**Homeowners present:** *Yong from 4305 Rugby Court.* Jun's backyard deck and air conditioner unit is tilted. Jun would like to request to have her deck leveled. Adam reassured Jun that her name is on the unfunded concrete list and he will take a look at her deck issues.

*Fred from 4307 Rugby Court.* Fred's steps to his kitchen are crumbling. Adam had already added Fred's request to the unfunded concrete list. Fred would like to have his rain gutters cleaned out. Adam did receive the work order and let Fred know that all the gutters are in the process of being cleaned.

**Quorum present:** Meeting convened at 6:30 p.m. Chaired by Dirk Heinz and Minutes by Bridget Julian.

**Minutes:** Minutes from Aug 20, 2019 unanimously approved.

**Welcoming Committee:** Reported by Dixie Lehman. No packets for the month of August.

**Grounds Committee:** Reported by Dixie Lehman. Continued to pull weeds and 3 trees removed.

**Appeals Committee:** Reported by September Fisher. 2 appeals to discuss. One for a dog not registered and the other for garbage can. The board approved an abeyance for the garbage can appeal for six months for Jody Hamilton.

**Compliance Committee:** 26 letters sent to homeowners. (19 courtesy and 7 fines)

**Architectural Committee:** Reported by Dave Maxwell. Dave would like the board to extend the approval he was granted for air conditioning unit that is placed in his upstairs window to the new owner.

Approved by the board.

After completing the exception form for her air conditioning unit, Donna Hagblom has since fixed the unit and is in compliance.

**Budget and Finance:** Adam and Donna reported on proposed budget. Adam addressed the increase in expenses. One of the biggest expenses is our riding lawnmower. Adam suggested replacing lawnmower rather than continuing to pay for repairs. The frame for the truck the park uses for plowing is damaged and needs to be repaired or replaced. Adam increased the budget to replace the lawnmower and truck.

Adam recommended increase in benefits for the grounds crew. Adam proposed a 5% pay increase to grounds crew. Another proposed increase is for \$10,000.00 to replace the plaster in the pool.

Donna proposed an increase the RV rentals and increase to our Transfer Fees.

Transfer Fees cover office expense for property sales.

The board voted to increase the RV rental. As of November 1, 2019 all rentals will increase to \$35.00 a month. On May 1<sup>st</sup> of 2020 all rentals will increase to \$50.00. As of October, 2019, all new rentals will be charge \$50.00.

Board approved this proposal.

Donna proposed increasing transfer fee from \$100.00 to \$200.00. Will go into effect November 2019.

Board approved this proposal.

Dirk will call on an email vote next week to approve the proposed budget.

**Annual Meeting:** Annual meeting scheduled for Thursday November 21, 2019. The meeting will be held at John C. Freemont.

Board meeting will be on November 12, 2019.

**Reserve Fund:** Reported by Charlie Huggard. Nothing to report.

**Taylorsville Bennion Pump Station:** The pump only serves Barrington Park. No other community pumps through the pump station. Taylorsville Bennion is requesting an easement on the parks property to allow them to work without trespassing on the property.

**Property Management Reports:** Total assets decreased from \$691,440.55 to \$685,567.22 a difference of \$5,873.33.

Net income increased from \$78,468.14 to \$80,796.35 a difference of \$2,328.21.

56 new Job Order requests. Closed 52 with 74 still opened.

**Executive Session:** Donna proposed a pay increase for Adam Reed. Motion to give Adam a bonus of \$2,000.00.

Board approved bonus proposal for Adam.

Beginning January 1, 2019 the board set performance goals for Adam for 2020.

Meeting adjourned at 8:22 p.m.